

Skyview Elementary PTO Meeting Minutes

September 18th, 2018 (7:00 PM – 8:05 PM)

1. Welcome & Introductions
 - a. 22 adults/4 children in attendance
2. Officers' Reports
 - a. Secretary's Report (Amber Wischer) – review minutes online
 - b. Treasurer's Report (given by Missy Marlow) – review minutes online
 - i. \$6,155.27 donated by PTO from Carnival profits towards purchase & installation of Cascade Climber for playground
 - ii. \$523.12 in payments pending from 2017-2018
 - iii. Will not participate in Ashland Productions for 2018-2019
3. Guest Speakers
 - a. Jennifer Griggs-Andress – ISD 622 Partnership Specialist (jgriggsandress@isd622.org, 651.748.7437)
 - i. New position created in 2017-2018, focus on creating partnerships & opportunities among staff, leaders, volunteers, community, etc.
 1. Volunteer appreciation is key
 2. 82% of community without school-age children (very high % compared to other districts)
 3. Focus on middle & high school students as volunteers to complete service hours
 - ii. Will work with Skyview Volunteer Coordinator (position currently open) to fill volunteer opportunities
 - iii. Will use Volgistics database system district-wide to screen, coordinate, train, organize & support volunteers
 1. Volgistics can track service hours
 - iv. 5 types of volunteers
 1. Staff supervised for ongoing placement
 2. Staff supervised for one time event
 3. Staff supervised, but without student interaction
 4. No staff supervision (BACKGROUND CHECK REQUIRED)
 5. Off-site field trip (BACKGROUND CHECK REQUIRED)
 - v. Background checks
 1. Will only be completed when required by volunteer category
 2. ~2 weeks for volunteer to be cleared
 3. Will need to be completed every 2 years
 - vi. Reference checks will be required for community members without school-age children
 - vii. Monthly orientations & trainings with both day & evening options, possible topics include: poverty, mental health, equity, child development, boundaries & role clarification, academic support, etc.
 - viii. Application available at:
<https://www.isd622.org/site/default.aspx?PageType=3&ModuleInstanceId=16325&ViewID=7b97f7ed-8e5e-4120-848f-a8b4987d588f&RenderLoc=0&FlexDataID=18921&PageID=76>
 1. Paper application will need to be completed for volunteers without a Social Security Number

- b. Adejoke Ejiofor – mother of 5th grade Skyview Elementary student Alvin Ejiofor
 - i. Alvin was born premature & suffered his early life from the effects of Sickle Cell Disease including asthma, medications, pain, blood transfusions & hospital stays. Alvin underwent 2 bone marrow transplants to finally cure him of the disease which has allowed him to return to all normal activities including attending school.
 - ii. Adejoke very sincerely thanked the entire Skyview community for their support of Alvin & the family throughout their ordeal
- 4. Principal's Report – Mr. Barringer
 - a. 640 students (~100 students larger than other schools in the district)
 - b. 4 classes at each grade level with 22-32 students per class (largest average class size in the district)
 - c. Title 1 designation for 3rd consecutive year (based upon student poverty level, 53% of Skyview students qualify for free & reduced lunches)
 - d. 62% students of color
 - e. 26 students participate in Center Based special education classes
 - f. Close to transfer students every year with about 1/3 of Skyview students being open enrolled or intra-district transfers
 - i. ~50 students open enrolled from outside of District 622
 - ii. ~130 students were intra-district transfers from within District 622, but outside of Skyview boundaries
 - g. 11 new staff to Skyview with 6 returning staff accepting different positions
 - h. Student drop-off/pick-up
 - i. ~200 students participate
 - ii. New flow defined by cones before & after school with focus on student safety, not adult convenience
 - iii. Staffing now available to monitor flow & student safety
 - iv. Crosswalk to be added at end of sidewalk to cross safely to parking lot based upon natural flow of parents & students
 - i. 11 new staff to Skyview, 6 returning staff accepting new positions
 - j. "Schools Find Ways to Beat the Odds" printed in September 15th Star Tribune (<http://www.startribune.com/around-the-metro-high-poverty-schools-are-beating-the-odds/493389071/>)
 - i. Article discusses MN schools performing well on BOTH math & reading Minnesota Comprehensive Assessments (MCA) despite high student poverty
 - ii. ISD 622 with greatest number of schools beating the odds, 6 schools total/4 within the top 18: Carter, Oakdale, Skyview, Webster (~90% student poverty)
 - iii. Skyview's focus:
 - 1. Improve existing gaps
 - 2. Educate the family without parent blame
 - 3. Lead intentionally to create high results, proceed with high understanding in order to replicate those results
 - iv. Minnesota Department of Education Report Card (<http://rc.education.state.mn.us/>)
 - 1. Compare school data side-by-side
 - 2. Skyview excels in performance compared to other schools with similar high student poverty &/or high percentages of students of color
- 5. Teachers' Comments
 - a. Gratitude expressed for all the PTO accomplishes
- 6. New Business & Reports

- a. Upcoming Events
 - i. Audubon Retreat (5th Grade), week of October 15th
 - 1. 5th graders selling Smencils to raise funds
 - ii. Book Fair, week of October 22nd – VOLUNTEERS NEEDED
 - 1. Coin Challenge, week of October 8th?
 - a. Donations used to purchase books for schools affected by Hurricane Florence
 - 2. Teacher Appreciation Dinner on October 23rd
 - iii. Family Fun Night on November 16th – VOLUNTEERS NEEDED
 - 1. DJ Dance with Luau theme
 - b. Fundraiser Updates
 - i. Butter Braid Pastries – orders due October 1st with delivery on October 23rd
 - ii. Apex Fun Run – January 2019
 - 1. 3rd year of participation, \$15,144.79 in profits 2018
 - 2. Glow Fun Run
 - iii. Woodbury Lakes – 10,000 points needed by December 31st
7. Next Month Topic Ideas
- a. Officers' Reports
 - i. Amber Wischer & Rachel Murphey – Superintendent Meeting updates from September 24th meeting
 - b. Principal's Report – Mr. Barringer
 - i. Test Data & School Metrics
 - c. Other New Business
 - i. Daycare Needs During PTO Meetings
 - 1. Allow greater number of parents to participate in meetings
 - ii. PTO Recruitment
 - 1. Always in need of additional volunteers
 - 2. Rachel to take on Book Fair Committee Chair beginning 2019-2020
 - a. Need additional committee members to assist
 - 3. Need Box Tops Committee Chair beginning 2019-2020 to replace Tristian Wienke
 - a. No longer accepting Milk Caps
 - b. Now participate in Tyson Project A+, collect Tyson Chicken product labels to earn \$0.24 per label
 - iii. Additional Fundraising Opportunities
 - 1. Nick Universe
 - 2. Restaurant/Fast Food Nights (Chili's, Culvers, Dairy Queen, etc.)
 - iv. PTO Focus for Incoming Profits 2018-2019
 - 1. Additional playground equipment
 - a. June 2019 latest possible timeframe to add new equipment to playground for licensing compliance
 - 2. Teacher stipends & grants
 - a. <50% of field trip donations are collected from student donations (comparable to poverty level)
 - v. Input on Community Education Youth Enrichment Classes

05/23/18 Previous Meeting Checkbook Balance **\$19,836.56**

DEPOSITS		
5/30/2018	Smencils	\$516.00
	Yearbooks	\$3,254.00
6/1/2018	BOGO Elementary	\$69.93
	Yearbooks	\$143.00
6/25/2018	Yearbooks	\$207.00
7/18/2018	Cash for Class	\$1,000.00
	Yearbooks	\$309.00
	Middle Book Fair	\$663.82
	Elementary Book Fair	\$1,688.18
	Nature's vision	\$121.20
9/14/2018	Audubon 1st Deposit	\$4,953.60
Total		\$12,925.73

Current Checkbook Balance \$23,840.28

REAL BALANCE AVAILABLE \$22,485.30

DONATIONS 2017/2018	*	\$300.00
Skyzone 2015-2016		\$579.00
Skyzone 2016-2017		\$381.00
Skyzone 2017-2018		\$135.00
BTF 2016-2017		86.11
Chuck E. Cheese's 2014-2015		\$486.65
Chuck E. Cheese's 2015-2016		\$149.65
Chuck E. Cheese's 2017-2018		\$310.17
Fall Fundraiser Profits 2014		\$4,811.11
Fall Fundraiser Profits 2015		\$8,395.07
APEX FUN RUN		\$13,939.99
APEX FUN RUN 2018		\$16,144.79
Dance Night 2016 (\$317)		-\$119.21
Dance Night 2017 (\$326)		-\$11.87
Bingo Night 2016 (\$1,041)		\$760.00
Bingo Night 2017 (1,343)		\$892.98
Bingo Night 2018 (1,040)		\$470.57
Smencils 2017- 2018		\$96.00
Smencils 2018- 2019		-\$250.40
Carnival Profits 2016		\$9,962.00
Carnival Profits 2017		\$8,990.22
Carnival Profits 2018		\$8,714.96
Yearbooks 2016	We ordered 351-We had 29 left	\$0.67
Yearbooks 2017	We ordered 351 - We had 30 left	-\$9.47
Yearbooks 2018	We ordered 351 - We had 45 left	-\$252.94

DISBURSEMENTS

05/29/18	DC BOGO Fair Middle School	\$663.81
05/29/18	2807 Skyview Elementary - First grade arboretum	\$286.50
06/04/18	DC BOGO Fair Elementary School	\$1,722.44
06/06/18	2813 Lifetouch- Yearbooks	\$4,165.94
06/08/18	Online dep	\$3.00
06/25/18	2820 Bonanza Books	\$60.00
08/27/18	DC LegalZo	\$503.00
08/27/18	Teachers' Stipend	\$1,517.32
Total		\$8,922.01

Pending Disbursements/Upcoming Expenditures

2777 Tartan Football-Carnival	\$75.00
2769 TAYHA - Carnival	\$100.00
2823 Bingo Prizes - Fernando	\$54.20
2644-2816-2810 Teacher stipend last year	\$193.92
Stipend pending 2018	\$100.00
Not cashed yet	\$523.12

*Included in total funds: Teacher Apprec Funds \$352.65
Cash from Book Fair \$479.21
\$831.86

School Tool Box 2016-2017 \$203.39
Audubon 2018-2019 \$1,873.80

Expenditures 2017-2018	
Wendy's Night gift cards	\$280.00
Bonanza Books	\$60.00
Teachers' stipend 2016-2017	\$2,666.32
SLEA	\$212.00
Bravo Performances	\$1,800.00
Ashland Productions	\$2,500.00
Book Fair events and prizes	\$300.42
International Parade	\$62.27
Science Fair lunch judges	\$161.19
Grant Funds- Scholastic news - Incubator - Stem - arboretum	\$778.93
Playground	\$6,155.27
Audubon	\$4,476.80
Total	\$19,453.20