

# Skyview Elementary PTO Minutes

January 15<sup>th</sup>, 2019 (7-8 PM)

1. Welcome & Introductions
2. Carnival Discussion
  - a. Food – Dan
  - b. Raffles – Rachel
  - c. Silent Auction & Flower Garden – Rachel
    - i. Track donations to award prize to class who gets the most (use accordion file with teachers' names)
    - ii. Start silent auction online 1 week before Carnival
    - iii. Consider events & experiences versus items: Best Buy, wine tasting, spa, massage, DART Escape, Roseville aquarium, etc.
  - d. Prizes, Tickets & Punch Cards – Jean & Laura
    - i. 45 tickets = \$20
    - ii. Tickets grouped in packs of 20
    - iii. Consider stamp markers instead of punches?
  - e. Anything Walk Items & Stuffed Animals
    - i. Wash stuffed animals – Nikki
  - f. Advertisement
    - i. Trish will add to ISD 622 Weekly Newsletter
  - g. Volunteers
    - i. Sign-Up Genius for volunteer shifts (2 game shifts: 5-6:30 & 6:30-8) – Stephanie
    - ii. Set-up: 2:30-4:30
    - iii. Concessions – Hope Church? (contact: Dan)
    - iv. Crazy Hair – Junior National Honors Society?
    - v. Photo Booth – Mrs. Anders?
    - vi. Ticket Sales – Jean
  - h. Games
    - i. NERF Game – Missy to create shooting range box to better control stray darts
    - ii. Photo Booth – ink & paper to print photos?, email/text photos?
    - iii. Lollipop Tree – move to area by Silent Auction & Flower Garden
    - iv. C-Walk – needs speaker
3. Officers' Reports
  - a. Secretary's Report – review minutes online
  - b. Treasurer's Report – review minutes online
4. Teachers' Comments
5. New Business & Reports
  - a. Fundraiser Updates
    - i. Apex Fun Run – January 14<sup>th</sup>-24<sup>th</sup>
      1. VOLUNTEERS NEEDED FOR FUN RUN ON JANUARY 24<sup>TH</sup>:  
<https://www.signupgenius.com/go/70A054CA9A82BA2FC1-apex>
        - a. Specialists will help to mark shirts, plan for different colored markers in each corner of the gym to help direct students to their assigned lap start/end
        2. Glow Fun Run with message of STRONG leaders for the future
          - a. Selfless, Trustworthy, Refuel, Overcome, Next Level & Grateful
        3. 3<sup>rd</sup> year of participation, \$15,145 in profits 2018
        4. Consider Apex Remix (i.e. cardio routine) for 2019-2020 school year
      - ii. Science Fair on January 29<sup>th</sup>

1. PTO to purchase lunch for judges
2. Contact: Lori Forkner (assigns all judges, assists with lunch ordering, etc.)
- iii. Bingo Night on February 22<sup>nd</sup>, 6:30-8:30 PM
  1. Mr. Barringer to sign up teachers for Bingo calls
  2. Need to order additional Bingo cards
  3. Plan concessions similar to Family Night with snacks as well as taco or hot dog combos
- iv. Skyview Carnival on April 26<sup>th</sup>
  1. 1<sup>st</sup> committee meeting took place on December 4<sup>th</sup>
  2. VOLUNTEERS NEEDED
- v. Woodbury Lakes – did not meet the 10,000 point goal by end of 2018 so will not be eligible for prize 2018-2019 school year
6. Principal's Report – Mr. Barringer
  - a. ISD 622 Phase 2 Facilities Plan
    - i. Difficult to know exact changes that may occur
    - ii. All current students of ISD 622 will be grandfathered into district, but specific school will be TBD
      1. No open enrollment or inter-district transfer will be allowed the 1<sup>st</sup> year
    - iii. Staff of schools closing are guaranteed a position within the district
      1. Larger schools will need assistant principals, additional teachers & staff
      2. Staff turnover will continue to occur (i.e. retirement, moving from district, etc.) & will impact how many staff may need to be relocated
    - iv. If Skyview closes, PTO funds & shed items can be transferred among other schools at our discretion
7. Other New Business
  - a. PTO & Volunteer Recruitment
    - i. Carnival Committee, Box Tops Committee Chair, Book Fair Committee
    - ii. Interested volunteers have contacted from: 622 AVID, Hope Church & Junior National Honor Society
  - b. Additional Fundraising Opportunities
    - i. Amazon Smile – pending tax-exempt status
8. February Topic Ideas
  - a. Test Data & School Metrics – Mr. Barringer
  - b. PTO Focus for Incoming Profits 2018-2019
    - i. Updating/replacing technology
    - ii. Additional playground equipment
      1. June 2019 latest possible timeframe to add new equipment to playground for licensing compliance (handicap accessible paths, equipment, benches, etc.)

Previous Meeting Checkbook Balance **\$29,807.48**

Treasurer Report for Meeting Date: 1/15/2019

DEPOSITS		
11/26/2018	Chuck E Cheese	\$322.58
	Smencils (Dance Night)	\$149.00
	Concessions (Dance Night)	\$335.50
1/9/2019	School Tool Box	\$146.18
	Yearbooks	\$26.00
<b>Total</b>		<b>\$979.26</b>

PENDING DISBURSEMENTS			
12/21/2018	2830	Cultural Parade - Susan Hovey	\$94.81
<b>TOTAL PENDING DISBURSEMENTS</b>			<b>\$94.81</b>

**CURRENT CHECKBOOK BALANCE \$19,278.74**  
**BALANCE LESS DISBURSEMENTS \$18,204.67**

<b>Donations 2017/2018</b>	<b>\$300.00</b>
Skyzone 2016-2017	\$381.00
<b>Skyzone 2017-2018</b>	<b>\$135.00</b>
Chuck E. Cheese's 2015-2016	\$149.65
Chuck E. Cheese's 2017-2018	\$310.17
<b>Chuck E. Cheese's 2018-2019</b>	<b>\$322.58</b>
<b>Butter Braids Profits 2018</b>	<b>\$6,049.20</b>
APEX FUN RUN 2017	\$13,939.99
<b>APEX FUN RUN 2018</b>	<b>\$16,144.79</b>
<b>APEX FUN RUN 2019</b>	
Dance Night 2016 (\$317)	(\$119.21)
Dance Night 2017 (\$326)	(\$11.87)
<b>Dance Night 2018</b>	<b>(\$50.80)</b>
Bingo Night 2017 (1,343)	\$892.98
<b>Bingo Night 2018 (1,040)</b>	<b>\$470.57</b>
<b>Bingo Night 2019</b>	
Smencils 2017- 2018	\$96.00
<b>Smencils 2018- 2019</b>	<b>(\$201.40)</b>
Carnival Profits 2017	\$8,990.22
<b>Carnival Profits 2018</b>	<b>\$8,714.96</b>
<b>Carnival Profits 2019</b>	
Yearbooks 2017	We ordered 351 - We had 30 left (\$9.47)
<b>Yearbooks 2018</b>	<b>We ordered 351 - We had 45 left (\$252.94)</b>
<b>Yearbooks 2019</b>	<b>New online orders</b>

EXPENDITURES 2018-2019			
10/23/2018	2824	Kittelson Marketing (Butter Braids)	\$9,238.80
10/23/2018	2825	Jean Carlson (Olive Garden)	\$408.46
10/25/2018	2826	Abigail Chambers (Coin Challenge Party)	\$40.38
10/26/2018	2827	Laura DeMulling (Book fair Breakfast)	\$45.84
11/5/2018	2812	Scholastics Book Fair 2018	\$6,267.33
11/7/2018	2828	Lifetouch 2018-2019	\$3,061.60
11/15/2018		Hy-Vee (Family Fun)	\$25.00
11/15/2018		Sam's Club (Family Fun)	\$218.70
11/7/2018	2829	Audubon Center 2018	\$10,738.00
6/1/2018	2816	Teacher stipend last year	\$50.00
<b>TOTAL EXPENDITURES 2018-2019</b>			<b>\$30,094.11</b>

PENDING EXPENDITURES 2018-2019	
Wendy's Night gift cards	\$280.00
Teachers' stipend 2018-2019	\$3,350.00
Bravo Performances	\$2,400.00
Science Fair Lunch Judges	\$150.00
<b>TOTAL PENDING EXPENDITURES 2018-2019</b>	<b>\$6,180.00</b>

**EST. BALANCE WITH PENDING EXPENDITURES \$12,024.67**